

HOTKEY OVERVIEW



Menu commands		
File menu		
Open	Ctrl/Cmd + O	
	Hold Shift during opening of a project to skip loading	
Add to project	Ctrl/Cmd + M	
Add only	Ctrl/Cmd + Shift + M	
Remove from project	Win: Ctrl+Delete / Mac: Cmd+Backspace	
Save project	Ctrl/Cmd + S	
View menu		
Restore View	Ctrl/Cmd + R	
Show / hide floorplan(s)	Alt + F	
Show/Hide		
Spaces	Alt + S	
Wall	Alt + W	
Slabs	Alt + L	
Roofs	Alt + R	
Columns	Alt + C	
Beams	Alt + B	
Ceilings	Alt + E	
Stairs	Alt + T	
Doors	Alt + D	
Windows	Alt + I	
Openings	Alt + O	
Show all	Alt + A	
Hide all	Alt + H	
Show / hide component (when selected)	Spacebar	
Set transparent / opaque (when selected)	Ctrl/Cmd + T	
Navigate		
Zoom to fit	Home	Double click center button
Zoom to selection	End	Double click in tree
Zoom to area		
Look at perpendicular	Ctrl/Cmd + =	
Look at front	Ctrl/Cmd + 2	
Look at back	Ctrl/Cmd + 8	
Look at left	Ctrl/Cmd + 4	
Look at right	Ctrl/Cmd + 6	
Look at top	Ctrl/Cmd + 5	
Look at bottom	Ctrl/Cmd + 0	
View set		
Show all	Alt + A	
Show view set	Alt + V	
Set as view set	=	+ Alt = Set but don't show
Add to view set	+	+ Alt = Add but don't show
Remove from view set	-	+ Alt = Remove but don't show
Clear view set	*	+ Alt = Clear but don't show
Sectioning		
Create section plane	Ctrl/Cmd + Alt + P	
Create section box	Ctrl/Cmd + B	
Delete section plane (when selected)	Win: Delete / Mac: Delete or Backspace	
Delete all section planes	Ctrl/Cmd + Delete	
Suspend Section planes	Ctrl/Cmd + P	
Show / hide all section planes	Alt + P	
Show / hide section plane (when selected)	Spacebar	
Annotations		
Create Line	Ctrl/Cmd + Alt + L	
Create Arrow	Ctrl/Cmd + Alt + A	
Create Ellipse	Ctrl/Cmd + Alt + E	
Create Cloud	Ctrl/Cmd + Alt + C	
Place annotation in plane		Click on plane
Place annotation in plane facing camera		Shift + click on plane
Delete all annotations	Ctrl/Cmd + Delete (when one selected)	
Others		

Copy (from property)	Ctrl/Cmd + C	
Paste (in search dialogue)	Ctrl/Cmd + V	
Go to search dialogue	Ctrl/Cmd + F	
Tree Views (standard functionality)		
Expand	Right	Click on triangle
Collapse	Left	Click on triangle
Go previous	Up	
Go next	Down	
Go to top	Alt + Up	
Go to Bottom	Alt + Down	
Expand all levels from clicked object	Mac: Alt + right	Mac: Alt + click on triangle
Collapse all levels from clicked object	Mac: Alt + Left	Mac: Alt + click on triangle
Select multiple		Hold Ctrl/Cmd + click
Drag selection		Hold Shift + click
Navigation general		
Zoom in	Scroll wheel	
Zoom out	Scroll wheel	
Zoom in fast	Alt + Scroll wheel	
Zoom out fast	Alt + Scroll wheel	
Grow / shrink section box	Ctrl/Cmd + scroll wheel	
Move sections plane closer / further (when selected)	Left/right/up/down	Click + Left button drag, Ctrl/Cmd + Scroll wheel
Rotate section plane around vertical axis (when selected)	Select + Click close to edge + Ctrl/Cmd + left button drag	
Rotate section plane around horizontal axis (when selected)	Select + Click close to edge + Ctrl/Cmd + left button drag	
Select component	Click	+ Shift: select sub-component
Orbit mode		
Keyboard		
Pan down	Down	+ Shift: faster
Pan right	Right	+ Shift: faster
Pan up	Up	+ Shift: faster
Pan left	Left	+ Shift: faster
Mouse Rotate first		
Rotate	Left button + drag	
Pan	Shift + Left button + drag	Wheel button + drag
Mouse Pan first		
Pan	Left button + drag	
Rotate	Shift + Left button + drag	Wheel button + drag
Gestures (Mac only)		
Orbit left/right	two fingers rotate	
Orbit up/down	Shift + two fingers rotate	
Two fingers zoom on trackpad = OFF		
Pan	Two fingers move	
Zoom	Shift + two fingers move	pinch
Zoom fast	Shift + Alt + two fingers move	Alt + pinch
Grow / shrink section box	Ctrl/Cmd + two fingers move	Ctrl/Cmd + pinch
Two fingers zoom on trackpad = ON		
Pan	Shift + two fingers move	
Zoom	Two fingers move	pinch
Zoom fast	Alt + two fingers move	Alt + pinch
Grow / shrink section box	Ctrl/Cmd + two fingers move	Ctrl/Cmd + pinch
Fly mode		
Keyboard		
Forward	W	Up
backward	S	Down
Move to left	A	Alt + Left
Move to right	D	Alt + right
Elevator up	Page up	
Elevator down	Page down	
Turn left	Q	Left
Turn right	E	Right
Turn up		Alt + Up
Turn down		Alt + Down
Set camera look direction to horizontal	Ctrl/Cmd + L	
Decrease move speed	, (comma)	
Increase move speed	. (point)	
Mouse (pan first of no influence)		

Look around	Left button + drag	
Pan	Wheel button + drag	
Gestures (Mac only)		
Look around left/right only	two fingers rotate	
Look around up/down only	Shift + two fingers rotate	
Two fingers zoom on trackpad = OFF		
Pan	Two fingers move	
Zoom	Shift + two fingers move	two fingers pinch
Two fingers zoom on trackpad = ON		
Pan	Shift + two fingers move	
Zoom	Two fingers move	two fingers pinch